

APPENDIX II

EAST AYRSHIRE COUNCIL

COMMUNITY CARE SUB-COMMITTEE OF THE SOCIAL WORK COMMITTEE

**MINUTES OF MEETING HELD ON FRIDAY 21 AUGUST 1998 AT 1400 HRS
IN THE MEETING ROOM, COUNCIL HEADQUARTERS,
LONDON ROAD, KILMARNOCK**

PRESENT: Councillors Jimmy Boyd, Wilma Doyle, Ronald Brailsford, Jane Darnbrough, Kathleen Hall, Ann Hay, David Macrae and Jim Kelly.

ATTENDING: Douglas Bulloch, Director of Social Work; Julie Armstrong, Senior Administrative Officer; Andrew McDonald, Service Officer (Community Care); Morven Gemmill, Service Officer (Physical Disabilities and Sensory Impairment); Martin Clark, Service Officer - Quality and Standards (Community Care); Anna Aitken, Service Officer (Information), Social Work Department; Melanie Macleod, Administrative Officer; and Christine Baillie, Administrative Assistant.

APOLOGIES: Councillors David Sneller and Eric Jackson.

CHAIR: Councillor Jimmy Boyd, Chair.

CHAIR'S REMARKS

1. As part of ongoing staff training development, the Chair welcomed Anna Aitken, Service Officer (Information) to the meeting.

CARERS STRATEGY

2. There was submitted a report dated 12 August 1998 (circulated) by the Director of Social Work which sought approval for the Carers Strategy.

It was agreed:

- (i) to approve the Carers Strategy subject to Ayrshire and Arran Health Board and Ayrshire and Arran Community Health Care NHS Trust formally approving the Strategy;
- (ii) to submit the Strategy to the Local Committees for information; and
- (iii) that the Director of Social Work implement the Strategy.

**OPERATIONAL GUIDELINES - INDIVIDUALS AWAITING RESIDENTIAL
OR NURSING HOME PLACEMENTS**

3. There was submitted a report dated 11 August 1998 (circulated) by the Director of Social Work which advised of the Operational Guidelines for Individuals Awaiting Residential or Nursing Home Placements.

It was agreed:

- (ii) to note the Operational Guidelines appended to the report, subject to their amendment in accordance with the Social Work Circular 10/98 - "Community Care Needs of Frail Older People: Integrating Professional Assessments and Care Arrangements"; and

- (i) to note the contents of the report.

**RESIDENTIAL AND NURSING HOME CATEGORIES OF DEPENDENCY
AND FUNDING RESPONSIBILITIES GUIDANCE NOTES**

- 4. There was submitted and noted a report dated 11 August 1998 (circulated) by the Director of Social Work on the Guidance Notes for Social Work staff on the Residential and Nursing Home Categories of Dependency and Funding Responsibilities.

SENSORY IMPAIRMENT SERVICE - ANNUAL REPORT

- 5. There was submitted a report dated 11 August 1998 (circulated) by the Director of Social Work on the implementation of the Sensory Impairment Service.

It was agreed:

- (i) that paragraph 6.5 of the report - table 2 - Visual Impairment Service be updated at "Individual Income Maximisation" to read £12,000;
- (ii) to thank all members of staff involved in the Sensory Impairment Service which won Category Winner and Overall Winner at the Solace 175 Awards on 1 July 1998;
- (iii) that the Director of Social Work present an annual report on the service to the Sub-Committee; and
- (iv) otherwise to note the contents of the report.

The meeting terminated at 1427 hrs.